
USAREUR Bulletin

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HQ USAREUR/7A, Unit 29351, APO AE 09014

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This bulletin expires 1 year from date of publication.

ON-LINE GLOSSARY OF ENGLISH AND GERMAN ABBREVIATIONS AND TERMS

A glossary of selected military abbreviations and terms in English and German is now available in the Miscellaneous section of the Electronic Library of USAREUR Publications and AE Forms at <http://www.aeaim.hqusareur.army.mil/library/home.htm>.

Users are invited to recommend additions to the glossary by sending an e-mail message to pubsmail@hq.hqusareur.army.mil. The subject line of the e-mail message must include the word Glossary.

USAREUR POLICY ON WEBSITE SECURITY

Organizations with websites must take steps to limit exposing web servers to risk.

PUBLIC WEBSITES

All public websites (those intended for unrestricted access) will be moved to servers managed by the Office of the Chief, Public Affairs (OCPA), HQ USAREUR/7A. The OCPA will coordinate and announce a timeline for moving websites. These servers will remain accessible from Internet Protocol (IP) addresses in Europe and North America.

PRIVATE WEBSITES

Private websites (those limited to a specific audience (DOD-wide, Army-wide, commandwide, or some other defined group)) will remain on organizational web servers, and security measures will be taken locally and at the network perimeter. To comply with Message, HQDA, SAIS-ZA, 101256Z May 00, subject: Public Key Enabling of Private Web Servers, all private Army web servers in USAREUR must implement a secure socket layer (SSL) protocol by 31 December 2000. The SSL protocol will be

implemented using a Class 3 Public Key Certificate issued by the DOD Public Key Infrastructure (PKI). The RCERT-E website at <http://www.5sigcmd.army.mil/pki/library/webserver/index.htm> provides information on implementing SSLs on private web servers.

Additional local security measures, such as password protection or limiting the range of authorized IP addresses, are at the discretion of each organization. After all public websites have moved to OCPA-managed servers, perimeter security will be increased to further limit the range of IP addresses authorized into the network.

IAVA LOGS

Information assurance vulnerability alerts (IAVAs) are official warning notices that inform commands of software security vulnerabilities that affect one or more Army computer systems worldwide. IAVAs also provide remedial action that information-technology personnel must take immediately. Acknowledging and reporting compliance with IAVAs is mandatory.

System administrators in USAREUR will create and locally maintain IAVA logs for each system that they manage. The logs will list all IAVAs that pertain to the system and the date that each remedial action was taken on the system. If a system is reconfigured, all IAVA actions reapplied or added at that time will be logged again.

IAVA logs are not required for individual computer workstations.

POP3 E-MAIL

Post Office Protocol 3 (POP3) e-mail is quick and user-friendly, but is insecure in its regular format. The use of POP3 e-mail poses a threat to USAREUR computer networks because it transmits the user's identification and password unencrypted. POP3 e-mail is enabled by default when installing Exchange Server 5.0 or higher.

POP3 e-mail on unclassified Microsoft Exchange servers has been prohibited in USAREUR since 1 August 2000. It is on the USAREUR list of unauthorized network services and is blocked from the Army Nonsecure Internet Protocol Router Network (ANIPRNET) (previously referred to in USAREUR as the Common User Data Network (CUDN)).

POP3 e-mail, however, may be encrypted using a secure socket layer (SSL). The SSL diverts e-mail from the default port that is blocked by the USAREUR security router to another port that uses an SSL. System administrators either will disable POP3 e-mail at the site and server level for all Microsoft Exchange servers under their control or will install an SSL that will encrypt e-mail.

Waivers to this policy will be considered under exceptional circumstances. The Deputy Chief of Staff, Information Management, USAREUR, is the waiver-approval authority.

REQUESTS FOR RESEARCH

The Operations, Plans, and Training Analysis Branch, Plans Division, Office of the Deputy Chief of Staff, Operations, HQ USAREUR/7A, operates the USAREUR Lessons Learned Operating System (ULLOS) and the USAREUR Virtual Research Center (UVRC). The UVRC, which is linked to the Center for Army Lessons Learned Virtual Research Library, offers a "request for research" (RFR) service. Commanders, staff officers, and soldiers at all levels may submit RFRs to obtain information related to official military planning, training, and operational missions.

Examples of recent RFRs include requests for the following items:

- A summary of unit-deployment lessons-learned trends.
- African-operations lessons learned.

➤ Good News stories from recent peace-keeping operations.

➤ Military occupational specialty (MOS) descriptions.

➤ Unit lineage and historical information.

RFRs—

➤ May be submitted by telephone (370-6863/6543) or by e-mail (ullos@hq.hqusareur.army.mil).

➤ Should include the following information:

▪ Requester's name.

▪ Office or unit.

▪ Telephone number.

▪ E-mail address.

▪ Suspense (if necessary).

▪ A detailed description of the requested information. RFRs should be as specific as possible to help the researcher look for the information.

▪ The desired product (for example, abstract, Army publication, information paper, report, source list).

➤ Usually are answered within 1 or 2 hours. Requests for trend analysis require 1 or 2 days.

The ULLOS webpage at <http://www.ullos.army.mil> provides more information on submitting RFRs.

VOLUNTARY LEAVE TRANSFER

Appropriate-fund, U.S.-civilian employees may contribute up to half their annual leave to other employees who need time off for medical or family emergencies.

Employees who have excess annual (use-or-lose) leave should consider donating leave before losing it at the end of the year. Employees who wish to donate excess annual leave should do so before 13 January 2000.

Servicing civilian personnel advisory centers can provide more information on voluntary leave transfer.

NEW ELECTRONIC REGULATIONS

The following USAREUR regulations have just been published and are available only in electronic format in the Electronic Library of USAREUR Publications and AE Forms at <http://www.aeaim.hqusareur.army.mil/library/home.htm>:

➤ USAREUR Regulation 350-1, Training in USAREUR, 17 November 2000

➤ USAREUR Regulation 385-40, Accident Reporting and Records, 14 November 2000

USAREUR REGULATION RESCISSION

The following USAREUR regulation is rescinded (the proponent staff office at HQ USAREUR/7A is shown in parentheses):

➤ USAREUR Regulation 350-70, USAREUR Automation Training Program, 12 April 1994 (ODCSIM)

CHRISTMAS MAILING DEADLINES

To ensure that letters and packages sent to the United States are delivered before Christmas, personnel must mail them by the following dates:

➤ 4 December	PAL parcels
➤ 11 December	Priority parcels
➤ 11 December	First-class letters
➤ 18 December	Express mail

NOTE: The deadline for mailing SAM parcels was 20 November.

WEEKLY UPDATE

To find out which USAREUR publications and AE forms have been digitized each week, personnel should check the Weekly Update section in the Electronic Library of USAREUR Publications and AE Forms at <http://www.aeaim.hqusareur.army.mil/library/home.htm>.

HOW TO USE THIS BULLETIN

HQ USAREUR/7A publishes the USAREUR Bulletin (UB) on the 1st and 15th of each month.

Only items sent by or through a HQ USAREUR/7A staff office will be accepted for publication in the UB. HQ USAREUR/7A staff offices may send items by fax (370-6568), mail (HQ USAREUR/7A, ATTN: AEAIM-P, Unit 29351, APO AE 09014), or e-mail (pubsmail@hq.hqusareur.army.mil).

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Personnel with questions or comments about this bulletin may contact the UB editor by telephone (370-6267) or e-mail (pubsmail@hq.hqusareur.army.mil).

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